



## Change of Property Manager Form

Date : .....

Current Property Managers Name : .....

Current Property Management Agency : .....

Current Property Managers Phone and E-mail contact details : .....

This letter is to advise that Rented Property Management will be taking over management of the below mentioned property. Notice period shall be in accordance with management agreement terms with your agency.

Property Address : .....

Rented Property Management is hereby appointed as the new Property Manager and from this point forward will handle contact on my behalf regarding property management handover.

Rented Property Management will be in touch with you to arrange file transfer from you.

Kind regards,

Owner Name : .....

Owner Signature : .....

New Property Manager Name and Contacts details:

Name : .....

Phone : .....

E-mail : .....