

## VACATE FORM

*(Please ensure you have supplied a forwarding address so we can contact you regarding your bond refund and finalising the tenancy)*

Property Address:

### TENANT DETAILS

If there are multiple tenants on the lease, please nominate one tenant to be the main contact and fill out the below section. Additional tenants must sign the bottom of this form to verify their consent.

Full Name:	<input type="text"/>		
Mobile:	<input type="text"/>	Home Ph:	<input type="text"/>
Email:	<input type="text"/>	Work Ph:	<input type="text"/>
Forwarding Address:	<input type="text"/>		

### PAYMENT OF FUNDS IN TRUST

Please specify the bank account where you would like your bond refund and any excess rent paid refunded to:

Account Name:  Bank :

Account Number:  -  -  -

### MAINTENANCE

Are there any maintenance issues at the property that we should know about?

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Please continue on the reverse of this page if required

**AUTHORISED BY** - Please ensure that ALL tenants on the lease agreement sign below to verify that the above listed details are true and correct.

Tenants:

Date: